

**Geelong Touring Cyclists Inc (A016397U)**  
**Incident Report**

**Please fill in details then download to your computer and attach to an email to [geelongtc@gmail.com](mailto:geelongtc@gmail.com) or print and hand to the secretary.**  
**Note that you can tab through to each field when filling in.**

<b>Definition of Incident:</b> Any unplanned event resulting in injury to a rider. i.e. an incident that has occurred.	
<b>The Incident</b>	
Date:	Time:
Location:	
<b>The Injured Rider</b>	
Name:	
Description of the injury:	
Was an ambulance called?	Was First Aid provided?
<b>Witness/witnesses</b>	
Name:	
Name:	
Name:	
<b>Describe the actual incident. Who, What, Where, How? (add a diagram if needed)</b>	
<b>Analysis. Key issues involved in the Incident (e.g. weather, infrastructure, inattention)</b>	
<b>Prevention. Could this have been averted? How?</b>	
Name of person reporting:	Date: